

Decision Notice

Committee: Guildford Local Committee

Date of meeting: Tuesday, 8 December 2015

Note: Decisions in **bold** type indicate a decision differing from the recommendation in the report.

The following decisions were approved by the Guildford Local Committee on Tuesday, 8 December 2015 and will take effect on 17 December 2015 unless the call-in procedure has been triggered. The call in procedure applies to executive functions of the local committee only. **CALL- IN DEADLINE: 16 December 2015.**

The following represents a summary of the decisions taken by the Committee. It is not intended to represent the formal record of the meeting but to facilitate the call-in process.

[The alternative options considered and rejected by the Committee in taking the following decisions are set out in the reports circulated with the agenda for the meeting.]

To request a call-in on any of these matters, please contact **Joanna Long, Community Partnership and Committee Officer** on **01483 517336**.

8	SAFER GUILDFORD PARTNERSHIP ANNUAL UPDATE 2015 (FOR INFORMATION)	<p>The Local Committee (Guildford) agreed to:</p> <ul style="list-style-type: none">(i) Note the contents of the annual report of the Safer Guildford Partnership in the year 2015 (Annex 1 of the report).(ii) Offer comments on the work of the partnership and its priorities.(iii) Bear the priorities of the partnership in mind when making decisions on funding. <p><u>REASONS:</u></p> <p>The Committee wishes to receive periodic reports on the work of the Safer Guildford Partnership, its achievements and priorities and to consider its contribution to these.</p>
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Decision Notice

<p>9</p>	<p>GUILDFORD TOWN CENTRE TRANSPORTATION PACKAGE FEEDBACK (EXECUTIVE FUNCTION FOR DECISION)</p>	<p>The Local Committee (Guildford) agreed to:</p> <ul style="list-style-type: none"> (i) Note the results (Annex 1 of the report) of the high level analysis of the public engagement event on the Guildford Town Centre Transport Package and note that further consideration of the comments received will be taken forward to detailed design to progress the scheme and develop the business case. (ii) Agree the schedule of schemes (Annex 4 of the report) that will be developed to establish the most appropriate package of benefits for the business case. (iii) Note that the Local Committee will be updated on a regular basis during the life of the project. <p>Reasons:</p> <p>To ensure that the Local Committee is kept informed of the scheme development, the Local Committee is asked to note the results of the analysis of the public engagement event on the Guildford Town Centre Transport Package proposals, included in Annex 1, together with supporting information of Annex 2 the exhibition panels and Annex 3 the questionnaire, together with the recommended schedule of schemes that will be developed to establish the most appropriate benefits for the Business Case for submission to the EM3 LEP on 31 January 2016 (Annex 4).</p>
<p>10</p>	<p>GUILDFORD CYCLING PLAN (EXECUTIVE FUNCTION FOR DECISION)</p>	<p>The Local Committee (Guildford) agreed that:</p> <ul style="list-style-type: none"> (i) A rolling engagement programme be established, giving residents an online resource to submit suggestions, make comments and review completed improvements to cycling infrastructure hosted on the Travel SMART website (ii) The successful stakeholder workshops established before the public consultation period

Decision Notice

		<p>be continued, so the stakeholders have the opportunity to discuss developing schemes as well as strategy;</p> <p>(iii) The Transportation Task Group considers the consultation responses in more detail, with the aim of agreeing and reviewing a prioritised list of Cycling Plan actions including infrastructure proposals.</p> <p>(iv) The Cycling Plan be incorporated into the Guildford Local Transport Strategy.</p> <p>(v) Reports seeking future funding for cycle infrastructure can be submitted to the Local Committee for consideration</p> <p>Reasons:</p> <p>The public consultation of the Guildford Local Cycling Plan has provided a wealth of well informed, constructive and useful comments and suggestions which will help shape the future of cycling Guildford. The consultation received an almost unanimously positive response, with respondents encouraging the Council to invest in more cycling infrastructure and other actions to promote cycling and promote safety.</p> <p>In order to facilitate continued dialogue with local stakeholder groups, and interested residents, it is recommended to provide a permanent online resource for people to submit this information, and where updates on Cycling Plan delivery and progress can also be provided to the public. It is recognised that the delivery of the Cycling Plan is an ongoing process, responding to new infrastructure opportunities, the development of new promotional and safety campaigns and the progress of the Guildford Local Plan. It is also clear from the consultation responses that the design of cycle facilities is of great interest to residents, therefore the engagement process needs to be maintained as schemes are developed.</p> <p>There are a number of lower cost quick wins that have been identified during the process which could provide significant benefits to cyclists. Alongside the Guildford Transport town centre transport package, these may represent an opportunity for earlier implementation.</p>
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Decision Notice

<p>11</p>	<p>PARKING BUSINESS PLAN 2016-19 (EXECUTIVE FUNCTION FOR DECISION)</p>	<p>The Local Committee (Guildford) agreed:</p> <ul style="list-style-type: none">(i) that the remaining surplus from on-street parking in Guildford in 2014-15, £126,000 is held in reserve to meet future costs of park and ride.(ii) that the provision of guards for the park and ride sites is procured as part of a wider contract including the guarding for Guildford Borough Council's night-time car park guards. Further that a framework agreement will be used if it offers best value. <p><u>REASONS:</u></p> <p>To improve customer service, help motorists find the most appropriate parking facility and to provide funding for the park and ride service.</p>
<p>12</p>	<p>ON-STREET PARKING REVIEW - PROPOSALS FOR GEOGRAPHIC AREAS AND AD-HOC LOCATIONS (EXECUTIVE FUNCTION FOR DECISION)</p>	<p>The Local Committee (Guildford) agreed:</p> <ul style="list-style-type: none">(i) to formally advertise the proposals for the Burpham shopping parade area including Burpham Lane, shown in ANNEXE 2, and should any representations be received they be reported to a future meeting of the Committee for consideration, or if no representations are received, the Traffic Regulation Order (TRO) will be made.(ii) to formally advertise the proposals for Dorking Road (Chilworth), Lower Road (Effingham) and School Lane (Pirbright), shown in ANNEXE 3, and should any representations be received they be reported to a future meeting of the Committee for consideration, or if no representations are received, the Traffic Regulation Order (TRO) will be made.

Decision Notice

		<p>(iii) that possible proposals for Ockham Road North (East Horsley) are not progressed, following discussions with the local borough and county councillors, Surrey Police and East and West Horsley Parish Councils.</p> <p>(iv) to defer consideration of the geographic review items covering Avondale area around the Ash Vale and North Camp railway stations, Effingham Junction, Fairlands, Merrow shopping parade area and Shalford, and those 'ad-hoc' items which have generated a 'substantial' number of representations, listed in ANNEXE 4, to the March 2016 meeting of the committee, to allow for further discussions with local borough and county councillors and other interested parties.</p> <p>(v) that Traffic Regulation Orders (TROs) are made to implement new controls and changes to the existing in the 'ad-hoc' locations as shown in ANNEXE 6.</p> <p>(vi) to formally advertise the proposals for Friars Gate, High Street (Ripley), Millmead Terrace, New Cross Road, Ward Street and Woking Road, listed in ANNEXE 7, and also including the formalisation of the existing advisory disabled space outside No.1 Greville Close, and should any representations be received they be reported to a future meeting of the Committee for consideration, or if no representations are received, the Traffic Regulation Order (TRO) will be made.</p> <p>(vii) to correct Minute 85/15 associated with Item 15 which was presented to the 17 June 2015 meeting of the Local Committee, and subsequently ratified at the Committee's 30 September 2015 meeting, to the version that appears within ANNEXE 8 of this report, as it has subsequently been raised that the minute was incorrect.</p> <p><u>REASONS:</u></p> <p>To assist with safety, access, traffic movements, increase the availability of space and its prioritisation for various user-groups in various localities, and to make local improvements.</p>
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Decision Notice

		To correct an error in the minutes to a previous meeting that has only recently become apparent.
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13	HIGHWAYS UPDATE REPORT (EXECUTIVE FUNCTION FOR DECISION)	<p>The Local Committee (Guildford) agreed to:</p> <p>(i) Note progress and forecast outturn cost for the 2015/16 programme of highway works funded by this committee and described at Annex 1 of the report.</p> <p>Reasons:</p> <p>The committee was not asked to make any highways decisions at the meeting.</p>
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14	HIGHWAYS BUDGET (EXECUTIVE FUNCTION FOR DECISION)	<p>THE LOCAL COMMITTEE (GUILDFORD) AGREED TO:</p> <p>(i) Agree the capital and revenue allocations recommended by the Transportation Task Group and described in this report to a total value of £345,000. This reflects 50% of the value of the current year budget in anticipation of reductions in the highways budget devolved to this committee in the coming financial year.</p> <p>(ii) Note that the Transportation Task Group will convene if necessary once the Local Committee budget is known in the Spring of 2016.</p> <p>(iii) Authorise the Area Highway Manager (AHM) to progress the schemes included in the programme in consultation with local elected members and associated task groups.</p> <p>(iv) Subject to approval of recommendations (i) and (ii) authorise the Area Highway Manager to consider and determine any objections submitted following the statutory advertisement of the traffic orders and notices associated with the programme of schemes, in consultation with the Chairman and/or Vice-Chairman of the Local</p>
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Decision Notice

		<p>Committee and relevant local councillors.</p> <ul style="list-style-type: none"> (v) Delegate authority to the Area Highway Manager in consultation with the Chairman and Vice- Chairman and locally affected Members to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner. (vi) Agree that Community Enhancement Fund is devolved to each County Councillor based on an equal allocation of £5,000 per division <p>Reasons:</p> <p>The committee is asked to agree 2016/17 allocations so that scheme design can start at the earliest opportunity, increasing confidence in delivery</p>
15	<p>TRANSPORTATION TASK GROUP UPDATE (EXECUTIVE FUNCTION FOR DECISION)</p>	<p>The Local Committee (Guildford) agreed to:</p> <ul style="list-style-type: none"> (i) Note and comment on the work programme and schedule for the Transportation Task Group at Annex 1 of the report. <p><u>REASONS:</u> The purpose of the Transportation Task Group (TTG) is to provide the Guildford Local Committee with considered and informed advice. The purpose of the report is to keep the full committee informed of matters under consideration by the TTG and when those items are likely be brought forward for the attention of the full committee.</p>
16	<p>CLUSTER UPDATE (EXECUTIVE FUNCTION FOR DECISION)</p>	<p>The Local Committee (Guildford) agreed to:</p> <ul style="list-style-type: none"> (i) Note the activities undertaken by the Clusters in the first year of operation (ii) Note the projects at Annexe 2 of the report supported by the Cluster Fund in

Decision Notice

		<p>2015/16.</p> <p>(iii) Agree that the Cluster initiative should continue in operation in the next municipal year and request that Guildford Borough Council nominate members to the relevant Cluster Fund Steering Groups for 2016/17 at the first full Council meeting of the municipal year.</p> <p>(iv) Note that Highways funding may only be spent against highways projects as set out in the recommendations within the Highways Budget report 8 December 2015.</p> <p>(v) Agree that the guidelines and criteria at Annexe 3 of the report can be applied to the Guildford Borough Council funds during 2016/17.</p> <p>(vi) Agree that any Cluster Fund for 2016/17 be delegated for approval as discussed by the Cluster groups to the Surrey County Council Community Partnerships Team Leader (West Surrey).</p> <p><u>REASONS:</u></p> <p>The recommendations support both councils duty to be fully accountable regarding the expenditure of public funding. In addition, support the members to fully evaluate both the value to local communities and value for money of the Cluster Fund approach.</p>
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17	DECISION TRACKER (FOR INFORMATION)	To note the update on the progress of the Local Committee decisions.
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18	FORWARD PLAN (FOR INFORMATION)	<p>The Local Committee (Guildford) agreed to:</p> <p>a) Agree the Forward Programme 2015/16, as outlined in Annexe 1 f the report, indicating any further preferences for inclusion.</p>
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Decision Notice

		<p>b) Consider any further themes for Member briefings during 2015/16.</p> <p>Reasons:</p> <p>Members are asked to comment on the Forward Programme so that Officers can publicise the meetings and prepare the necessary reports.</p>
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